

(Informal Joint) Cabinet



Forest Heath
District Council

Title of Report:	Draft West Suffolk Annual Report 2015/2016	
Report No:	CAB/FH/16/024	
Report to and date:	Cabinet	14 June 2016
Portfolio holder:	James Waters Leader of the Council Tel: 07771 621038 Email: james.waters@forest-heath.gov.uk	
Lead officer:	Davina Howes Head of Families and Communities Tel: 01284 757070 Email: davina.howes@westsuffolk.gov.uk	
Purpose of report:	The draft West Suffolk Annual Report highlights the key activities and developments that have been achieved over the financial year 2015-16, with regard to the priorities set out in the West Suffolk Strategic Plan 2014-16.	
Recommendation:	It is <u>RECOMMENDED</u> that the draft West Suffolk Annual Report 2015/2016, attached as Appendix A to Report No CAB/FH/16/024, be approved.	
Key Decision: (Check the appropriate box and delete all those that do not apply.)	<p><i>Is this a Key Decision and, if so, under which definition?</i></p> <p>Yes, it is a Key Decision - <input type="checkbox"/></p> <p>No, it is not a Key Decision - <input checked="" type="checkbox"/></p>	
<p><i>The decisions made as a result of this report will usually be published within 48 hours and cannot be actioned until five clear working days of the publication of the decision have elapsed. This item is included on the Decisions Plan.</i></p>		
Consultation:	<ul style="list-style-type: none"> The draft Annual Report summarises progress in achieving the priorities set out in the 2014-16 West Suffolk Strategic Plan which was informed by feedback from residents, business and stakeholders. 	

Alternative option(s):		<ul style="list-style-type: none"> It is good practice for councils to report on progress against their priorities in this way and ensures transparency on how they spend public money. Forest Heath and St Edmundsbury could report separately on their work to achieve their priorities. However, this would not reflect some of the excellent work which has been delivered jointly across the whole of West Suffolk. Also, it would not show the continued joint working between Forest Heath and St Edmundsbury. 	
Implications:			
Are there any financial implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Are there any staffing implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Are there any ICT implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Are there any legal and/or policy implications? <i>If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Are there any equality implications? <i>If yes, please give details</i>		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <ul style="list-style-type: none"> The draft Annual Report covers evidence to support the achievement of the equality objectives from the Strategic Plan. 	
Risk/opportunity assessment:		None	
Risk area	Inherent level of risk (before controls)	Controls	Residual risk (after controls)
Misunderstanding of the role of the report (i.e. it can only give highlights of W Suffolk's activities, not every action taken).	very low	Develop a communications plan to clearly explain the role of the report	Negligible
Ward(s) affected:		All wards	
Background papers: <i>(all background papers are to be published on the website and a link included)</i>		West Suffolk Strategic Plan 2014-2016	
Documents attached:		Appendix A: Draft West Suffolk Annual Report 2015/2016	

1. Key issues and reasons for recommendation(s)

1.1 Draft West Suffolk Annual Report 2015-2016

- 1.1.1 The draft West Suffolk Annual Report highlights the key activities and developments that have been achieved over the financial year 2015-2016, with regard to the priorities set out in the West Suffolk Strategic Plan 2014-16.
- 1.1.2 The Overview and Scrutiny Committee will consider the draft West Suffolk Annual Report on Thursday 9 June 2016. This meeting is after the Cabinet papers are issued for consideration at the Cabinet meeting on 14 June 2016. Therefore, any amendments recommended by Overview and Scrutiny Committee will be reported at the Cabinet meeting on 14 June 2016.
- 1.1.3 This report has been designed and contains photographs. The report also contains a number of case studies and examples from West Suffolk to illustrate the achievements described. These have been carefully drawn from a range of localities, urban vs rural locations, and service areas, in order to demonstrate the range of activities undertaken by the councils. In some cases, initiatives were only focused on one specific area, however, so examples are necessarily drawn from these localities.